CONSTITUTION
OF THE
MAJOR K. M. VAN ZANDT CHAPTER,
TEXAS SOCIETY SONS OF THE AMERICAN REVOLUTION

ARTICLE I - NAME

The name of this organization, which was organized and chartered in Fort Worth, Texas, on April 1st, 1932, is and shall remain Major K. M. Van Zandt Chapter, Texas Society Sons of the American Revolution, hereinafter referred to as "Chapter." The Chapter was chartered by, and is subordinate to, Texas Society Sons of the American Revolution, Inc. , a Texas Corporation, hereinafter referred to as "TXSSAR."

The Chapter is organized and operated solely to carry out the purposes of the TXSSAR. The Constitution and Bylaws of the TXSSAR shall prevail at all times and are permanently attached hereto.

ARTICLE II - OBJECTIVES

The objectives of this Chapter are as specified in ARTICLE II - OBJECTIVES of the Constitution of TXSSAR.

ARTICLE III - MEMBERSHIP

The membership requirements of this chapter are as specified in ARTICLE III - MEMBERSHIP, ARTICLE IX - INITIATION FEES AND DUES, and ARTICLE X - EXPULSION, of the Constitution of TXSSAR.

ARTICLE IV - OFFICERS

SECTION 1. The elected officers of this Chapter shall be a President, Vice-President, Secretary, Treasurer, Registrar, Genealogist, Chaplain, and Sergeant at Arms, whose duties shall be those prescribed by the By Laws. They shall be elected by a majority vote of the members present at the November meeting of the Chapter and shall hold office for one year and until their successors are elected and qualified. The offices of Secretary and Treasurer may be held by the same person. The offices of Registrar and Genealogist may be held by the same person (adopted November 17, 2001).

SECTION 2. All nominations of officers shall be made from the floor. Nominations made by a committee for such purpose shall be considered nominations from the floor.

ARTICLE V - BOARD OF MANAGERS

SECTION 1. The Board of Managers of this Chapter shall be comprised of the following members:

A. The officers named in ARTICLE IV, SECTION 1, of this Constitution upon election and installation during their respective term of office.

B. Those members in good standing who have been Presidents of this Chapter.

C. Chairmen of Standing Committees.

D. All present and past State Officers of TXSSAR who during such term of TXSSAR office were and are now members of this Chapter.

SECTION 2. The Board of Managers shall have such power and authority as confirmed by the Constitution and By Laws of this Chapter.

SECTION 3. Not less than five of the then existing membership of the Board of Managers shall constitute a quorum for the transaction of business, and an affirmative vote of the majority of those present shall be necessary for adoption.

ARTICLE VI - MANDATED MEETINGS

SECTION 1. The Chapter shall hold an annual meeting not less than thirty days prior to the TXSSAR Annual Meeting for the election of officers and transaction of business. The said officers shall be elected to serve ~~the same fiscal year as the TXSSAR officers~~ a calendar year. Names and addresses of officers elected shall be immediately forwarded to the State Corresponding Secretary.

SECTION 2. The Chapter shall hold a meeting between the TXSSAR Annual Meeting and at least thirty days prior to the Summer Meeting of the TXSSAR Board of Managers and shall notify the State President and appropriate District Vice-President and Corresponding Secretary of the date, time, and place of such meeting at least forty-five days prior to the meeting.

ARTICLE VII - AMENDMENTS

This Constitution supersedes the original Constitution of this Chapter that was written by Fort Worth Attorney Samuel B. Cantey, Jr., of Cantey, Hangar & McMahan, and adopted at the Organization Meeting on April 1st, 1932, but the whereabouts of which are not now known. This Constitution may be superseded by a new Constitution, amended, or in any manner changed, at any regular meeting of the Chapter, or at any special meeting called for that purpose, provided that a quorum is present. A copy of such proposed new Constitution, amendments, or change shall be provided to each member of the Chapter not less than thirty days prior to the meeting at which the same is to be voted upon. Any change voted by the members at the meeting shall be incorporated therein upon final adoption. A two-thirds vote of the members present shall be required for adoption.

ARTICLE VIII - EFFECTIVE DATE

This Constitution shall be in full force immediately upon its adoption, and the meeting at which it is adopted shall be governed thereby.

Russell Leavens, Chapter President

L. Mike Connelley, Chapter Vice-President

Ralph Smith, Chapter Secretary

JULY 19, 2014

Notes:

1. Original: April 1, 1932
2. Modified: April 17, 2004
3. Modified: July 19, 2014
   a. Article IV Section 1 (February changed to November)
   b. Article VI Section 1 (The said officers shall be elected to serve ~~the same fiscal year as the TXSSAR officers~~ a calendar year.)
   b. ARTICLE V Section 1-3 (Renumbered)

BY LAWS
OF THE
MAJOR K. M. VAN ZANDT CHAPTER,
TEXAS SOCIETY SONS OF THE AMERICAN REVOLUTION

ARTICLE I - APPLICATION FOR MEMBERSHIP

Membership application requirements of this Chapter are as specified in ARTICLE I - MEMBERSHIP of the Bylaws of TXSSAR.

ARTICLE II - FEES AND DUES

Fees and dues for this Chapter are as specified in ARTICLE XVI - FEES AND DUES of the By Laws of TXSSAR.

ARTICLE III - DUTIES OF OFFICERS

SECTION 1. PRESIDENT - The president shall be the official executive officer of the Chapter and shall be responsible for calling and conducting all meetings of the Chapter and the Board of Managers. He shall appoint the chairmen of all committees unless otherwise provided for, subject to the approval of the Board of Managers. He is the Ex-Officio Chairman of the Board of Managers and a member of all committees of this Chapter. He shall be responsible for the budget and represent the Chapter in public.

SECTION 2. VICE-PRESIDENT - The Vice-President shall serve as an understudy of the President and, in the absence of the President, assume the duties of the President's office. He shall perform other assignments he receives from the President.

SECTION 3. SECRETARY - The Secretary shall be responsible for maintaining the official records of the Chapter, recording the minutes of all meetings in a neat and legible manner, keeping the register of all members, advising TXSSAR of membership changes, providing notification of all meetings, conducting the correspondence of the Chapter, and, in the absence of the President and Vice-President, presiding over Chapter meetings. He shall perform other duties the President may assign to him.

SECTION 4. TREASURER - The Treasurer shall have the general supervision of collecting, safekeeping, and depositing all funds of the Chapter, dispersing funds only with the prior approval of the President, maintaining the financial records in ready form for an audit at any time, and shall conform to the following:

A. All funds shall be deposited in the name of the Major K. M. Van Zandt Chapter in such accounts and depositories as shall be designated by the Board of Managers.

B. Disbursements shall be made by check signed as designated from time to time by the Board of Managers.

C. He shall perform other duties as assigned by the President.

SECTION 5. REGISTRAR - The registrar shall receive all applications for membership, examine applications for completeness, and forward the required copies and related documentation to the State Registrar; maintain records of all applications received, dates of receipt and mailing to the State Registrar, and results of interim actions ending in final approval of memberships; maintain a membership roster which will include deaths, transfers, dual memberships, dues payments, delinquencies, and a copy of each individual member's record, application, NSSAR Number, and TXSSAR Number.

SECTION 6. GENEALOGIST - The Genealogist shall render all reasonable assistance to prospective members in establishing their eligibility for membership.

SECTION 7. CHAPLAIN - The Chaplain shall open and close meetings of this Chapter with the service usual and proper for such occasions. He shall, as nearly as practical, stay informed of the health, illness, hospitalization, death, or misfortunes of Chapter members.

SECTION 8. SERGEANT OF ARMS - The Sergeant of Arms shall retain custody of the Chapter's flags and flag stands and insure that all flags are properly displayed at all regular meetings and special meetings of the Chapter. He shall coordinate Chapter flag activities and have responsibility for awarding SAR flag certificates. He shall participate as a member of the Chapter Color Guard (adopted November 17, 2001).

ARTICLE IV - BOARD OF MANAGERS

The Chapter Board of Managers shall be the custodian of all Chapter assets and shall have charge of and manage the business and affairs of the Chapter, prepare a budget to allocate moneys for the desired programs and activities, be responsible for subsequent performance against the budget, and shall meet at such frequency as called for by the President.

ARTICLE V - MEETINGS

SECTION 1. Regular meetings shall be scheduled monthly, normally on the third Saturday of each month, with the first meeting in January and the last meeting in November, with the provision that special meetings may be called at other times by the Board of Managers for special events. No regular meeting shall be held in December. The decision whether to hold regular meetings in July and August shall be made by the Board of Managers in June of each year. Notification of the time, date, and place of meetings shall be made by email, mail or telephone in advance of each meeting. (April changed to January, March changed to November; email added to list: July 19, 2014)

SECTION 2. Conduct of meetings shall follow procedures outlined in the TXSSAR Chapter Manual as applicable. Members are welcome to bring guests and are responsible for any cost incurred for themselves and their guests. Compatriots from other SAR chapters, DAR ladies, and CAR members are welcome guests. The Chapter is not normally obligated to pay their costs. However, the cost of the speaker's meal shall be borne by the Chapter.

SECTION 3. In the event of the inability or incapacity of the President to perform his duties, a majority of the Chapter Board of Managers may call special meetings to transact Chapter business as required.

SECTION 4. Regular scheduled meetings and special meetings may be held without a quorum. However, Chapter business transactions shall require a quorum. Such quorum shall comprise a minimum of ten percent of

the chapter "active" membership but not less than five members in good standing. An "active" member is defined as a member in good standing who has attended at least one meeting in the past two fiscal years.

SECTION 5. The official Chapter year shall commence each year on January 1 and end on December 31 of the same year.

ARTICLE VI - COMMITTEES

SECTION 1. There shall be the following standing committees composed of not less than two members each: EAGLE SCOUT, ROTC, CIVIC AWARDS, and TCU AWARDS.

SECTION 2. Special Committees shall be appointed by the President when needed, subject to the approval of the Board of Managers.

SECTION 3. The duties of the Standing Committees are as follows:

A. The EAGLE SCOUT COMMITTEE shall have responsibility for planning and executing the Eagle Scout Program, as described in the TXSSAR Chapter Manual, for the Longhorn Council.

B. The ROTC COMMITTEE shall have responsibility for planning and coordinating the ROTC Student Recognition Program for Fort Worth area high schools and colleges. Duties include ordering and presenting medals and certificates, and reporting to the State Committee Chairman.

C. The CIVIC AWARDS COMMITTEE shall have responsibility for planning, organizing, and conducting Americanism Programs and Contests in the Fort Worth area elementary schools and high schools, and the selection of Law Enforcement and Fire Prevention personnel for meritorious service recognition.

D. The TCU AWARDS COMMITTEE shall have responsibility for maintaining the TCU Awards Trust Fund, coordinating the TCU Awards Program with the TCU History Department, and making the awards presentations.

SECTION 4. A NOMINATING COMMITTEE shall be appointed by the President in September of each year consisting of three Past Presidents, one of whom shall be designated Chairman. In the event three Past Presidents cannot serve, the NOMINATING COMMITTEE shall consist of a Past President who shall be designated Chairman, and two other members appointed from the general membership (Adopted April 17, 2004). (November changed to September: May 17, 2014)

A. The NOMINATING COMMITTEE shall consider the qualifications of all candidates proposed by the membership, provided that the names are received by the Committee by the October meeting. (January changed to October: May 17, 2014)

B. The NOMINATING COMMITTEE shall report one name for each office to be filled. The report shall be printed in the Official Call to the November meeting. The Nominating Committee report shall be read to the November meeting, when additional nominations may be made from the floor. No name shall be placed in nomination without the consent of the nominee. (February changed to November: May 17, 2014)

ARTICLE VII - INSIGNIA

Chapter officers and members are entitled to wear any of the various medals of the Society as prescribed by pertinent regulations of the NSSAR. The cost of insignia shall be the responsibility of the member and shall not be for the chapter's account except for a) the SAR rosette which is given to each new member as part of the ceremony welcoming him into the chapter membership, and b) special awards voted by the Board of Managers. The neck ribbon may be worn only by current and past Chapter Presidents and current and past TXSSAR officers as prescribed by NSSAR regulations.

ARTICLE VIII - AMENDMENTS

These By Laws may be changed, altered, amended, or substituted in whole or in part by a two-thirds vote at a regular or special meeting of this Chapter, provided that a copy of such proposed change, alteration, amendment, or substitution shall be provided to each member of the Chapter not less than thirty days prior to the meeting at which the same is to be voted upon, and provided that a quorum is present at such meeting. Any change voted by the members at the meeting shall be incorporated therein upon final adoption. A two-thirds vote of the members present shall be required for adoption.

This Constitution and these By Laws were prepared by Past President Donald G. Pray and adopted by a two-thirds vote at the Regular Meeting on January 17, 1998, after copies were duly provided to the Chapter membership by Official Call not less than thirty days prior to the Meeting.

S/Ed Maddox DVM
Edward P. Maddox, President

S/Billy C Collins
Billy C. Collins, Vice-President

S/James L Bracey
James L. Bracey, Secretary

JANUARY 17, 1998

This Constitution and these Bylaws were prepared and adopted by a two-thirds vote at the Regular Meeting on April 17, 2004, after copies were duly provided to the Chapter membership by Official Call not less than thirty days prior to the Meeting.

S/ Donald P. Goodman
Donald P. Goodman, President

S/ James E. Haynes, Sr
James E. Haynes, Sr, Vice-President

S/ B. Gene Shields
B. Gene Shields, Secretary

APRIL 17, 2004

ARTICLE XIV - EFFECTIVE DATE

This Constitution and these By Laws were prepared by Past President L. Vaughn Oliver and adopted by a two-thirds vote at the Regular Meeting on July 19, 2014, after copies were duly provided to the Chapter membership by Official Call not less than thirty days prior to the Meeting.

Russell Leavens, Chapter President

L. Mike Connelley, Chapter Vice-President

Ralph Smith, Chapter Secretary

JULY 19, 2014

STANDING RULES

1. The TXSSAR has unilaterally decided to be self-insured insofar as liability insurance is concerned. It follows that this Chapter also has no liability insurance to cover any liability or responsibility for members and officers acting in pursuit of business of the Chapter (Adopted January 17, 1998).

2. The TCU Awards Program is established in honor and memory of those TCU graduates and faculty members who co-founded the Major K. M. Van Zandt Chapter and who have served as Chapter presidents in years past.

The TCU Awards Program is a unique program established by this Chapter in cooperation with the TCU History Department to recognize history students who have distinguished themselves in some patriotic fashion as set forth in the objectives of the Society. The award is named the Texas Society Sons of the American Revolution, Major K. M. Van Zant Chapter, Award. The award will be presented annually at the Spring Banquet of the TCU History Department and include a cash award of not less than $250.00. Candidates for the award will be proposed by the TCU History Department, and final selection will be made by the Chapter. The candidate must be an American citizen. The TCU Awards Trust Fund is established to fund this award (Adopted January 17, 1998). Value increased from $200 to $250 (July 19, 2014).

3. The Major K. M. Van Zandt Chapter SAR Youth Fund is established to assist the Chapter in administering the elementary and secondary students' programs of the Chapter.

The Trustees of the fund shall be the President, Secretary, and Treasurer of the Major K. M. Van Zandt Chapter, Sons of the American Revolution. A simple majority of Trustees will be required to dispense funds. The interest of the fund and no more than 10% of its principal may be expended in any one year. Members of the Major K. M. Van Zandt Chapter, Sons of the American Revolution, and others are encouraged to make provision in their estate planning to make contributions to the fund. The fund is also authorized to accept funds from other individuals, corporations, labor unions, businesses, and foundations. At the appropriate time, members are encouraged to specify contributions to the Youth Fund instead of flowers as a memorial. The Treasurer of the Fund will report at least each six months the financial status of the fund and the names of the contributors (Adopted April 19, 2003).

4. The Chapter assets shall be maintained in three separate accounts: the Operating Funds, Goodman Youth Fund, and the Pray TCU Awards Trust Fund, and the accounts shall not be commingled (Adopted January 17, 1998)(Pray added July 19, 2014). (Goodman Youth Fund added -Adoped July 19, 2014).