

TEXAS SOCIETY
OF THE SONS OF THE AMERICAN REVOLUTION, INC.
ARK-LA-TEX CHAPTER #69, BY-LAWS

ARTICLE I – MEMBERSHIP

Application for membership in TXSSAR and NSSAR shall be made through this Chapter. Procedures for membership are outlined in the Constitution and By-Laws of the NSSAR and the TXSSAR shall control.

The expulsion of any member from this Chapter will require that the same procedures and rules outlined in Article X of the TXSSAR Constitution be followed.

ARTICLE II – FEES AND DUES

Initiation fees and annual dues are established by the National and State Societies. Dues are invoiced and collected in accordance with TXSSAR policy. The TXSSAR returns portions of the funds collected to the Chapter to defray operating expenses of the Chapter.

ARTICLE III – OFFICERS

PRESIDENT

The President will be the official executive officer of the Chapter and will be responsible for calling and conducting meetings. He will appoint the Chairman and members and be a member ex-officio of ALL committees; be responsible for the budget; represent the Chapter in public; preside at Chapter Board of Managers' meetings; maintain general supervision over the affairs and business of the Chapter; and is responsible for all assets of the Chapter. The President shall not serve contemporaneously as-the Treasurer.

VICE-PRESIDENT

The Vice-President shall, in the absence of the President, assume the duties of the President's Office and shall be Co-Chairman of the Programs Committee. The Vice- President will also serve as the Sergeant-at-arms.

SECRETARY

The Secretary shall be responsible for maintaining the official records of the Chapter; for recording the minutes of all meetings in a neat and legible manner, for keeping the register of all members, for advising State/National of the membership; for notification of all meetings; and for conducting the correspondence of the Chapter.

TREASURER

The Treasurer shall be responsible for collecting, safekeeping, and depositing all funds of the Chapter; for disbursing funds only with the prior approval of the President; for filing the required state and/or federal tax reporting; for maintaining the financial records in ready form for an audit at any time; and in the absence of the President and Vice-President shall preside over Chapter meetings and shall be Chairman of the Budget Committee. The Treasurer shall not serve contemporaneously as the President.

REGISTRAR

The Registrar shall receive all new applications for membership, examine the applications for completeness, and forward the required copies and related documentation to the State Registrar; maintain records of all applications received, dates of receipt and mailing to the State Registrar, and results of interim actions ending in final approval of the membership; maintain a membership roster which will include deaths, transfers, dual memberships, dues payments, delinquencies, and a copy of each individual member's record, application, NSSAR number, and TXSSAR number.

CHAPLAIN

The Chaplain shall assist in meetings by being prepared to offer an invocation and a benediction, proper on such occasions; is the "friendship" Chairman of the Chapter, making every effort to stay informed of the health, illness, birthday, wedding anniversary, hospitalization, death or misfortunes of Chapter members and their families and respond with appropriate expressions that will evidence the Chapter's concern; and visits with each new member, answering any questions concerning the SAR and generally making the new member welcome into the Chapter.

ARTICLE IV – CHAPTER BOARD OF MANAGERS

The Chapter Board of Managers shall be the custodian of all Chapter assets and shall have charge of and manage the business and affairs of the Chapter; prepare a budget to allocate monies for desired programs and activities; and be responsible for subsequent performance against that budget.

The President and other elected officers, plus the immediate Past President shall comprise the Chapter Board of Managers and shall meet at such frequency as called for by the President.

ARTICLE V – INSIGNIA

Chapter officers and members are entitled to wear any of the various medals of the Society as prescribed by pertinent regulations of the NSSAR.

ARTICLE VI – AMENDMENTS

The By-Laws may be amended at any regular business meeting of the Chapter by a three-fifths vote of the members present provided that a quorum exists and further provided that the said amendment was proposed at the preceding regular business meeting.