

**TEXAS SOCIETY
SONS OF THE AMERICAN REVOLUTION**



SAN ANTONIO CHAPTER

MEMBER HANDBOOK

SAR NATIONAL HEADQUARTERS STAFF

Abridged listing

Telephone: (502) 589-1776 • FAX: (502) 589-1671

Executive Director: Donald Shaw (Ext. 6128)

Mr. Shaw oversees the operations of the national SAR Headquarters, while collaborating with the SAR General Officers and other officers of the organization on the continuing efforts of promoting the goals of the SAR and promoting the well-being of the organization.

Operations Director: Michael Scroggins (Ext. 6125)

Mr. Scroggins oversees the daily operations of the Registrar and Special Events functions of the SAR Headquarters. He also acts as the operations and logistics coordinator for various scheduled buildings events and administers repairs to and maintenance of the SAR facilities. His additional functions include internal and Web database systems management, the SAR internal computer network system management, and administrative support and coordination to the Executive Director.

Registrar: Jonathan Toon (Ext. 6142)

Mr. Toon performs data entry functions for new SAR members and supplemental applications and processes all approved applications. He generates the greetings cards for new SAR members along with the certificates and all other membership materials. He also provides administrative support to the Finance Department for budgetary purposes and the Operations Director on reporting SAR membership statistics and trends.

Genealogy Department

The SAR genealogists perform the processing and review of new member and supplemental applications. The Genealogy staff members also handle general inquiries that pertain to membership requirements and policies that involve the application process.

New SAR Member Applications

Genealogist: Mr. Jessie Hagan (Ext. 6135)

Genealogist: Ms. Denise Hall (Ext. 6145)

Genealogist: Ms. Beverly Hicklin (Ext. 6134)

Supplemental SAR Member Applications

Genealogist: Ms. Evelyn McDaniel (Ext. 6124)

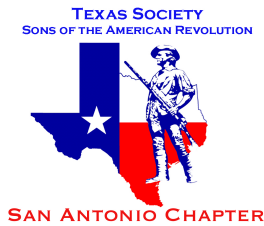
Genealogist: Ms. Leslie Miller (Ext. 6146)

Genealogist: Ms. Patty Riemann (Ext. 6137)

Please note that the SAR does not have information on every patriot who served during the American Revolution. The SAR does have information on those patriots that have been established by its members. Due to limited staff, the Genealogy department is unable to answer individual research requests for help. Queries of this nature must be handled by a certified genealogist or a professional researcher of your choosing. Please visit the SAR Research Services page for further information.

CONTENTS

CHAPTER PRESIDENT’S LETTER	PAGE 4
BRIEF HISTORIES	PAGE 5
SAN ANTONIO CHAPTER INFORMATION	PAGE 6-9
OPERATIONAL COMMITTEES	PAGE 10-11
RECOGNITION COMMITTEES	PAGE 11-12
APPENDIX A	PAGE 13
LINKS OF INTEREST	
APPENDIX B	PAGE 14-20
CHAPTER BY LAWS	
APPENDIX C	
LIBERTY MEDAL	PAGE 21
APPENDIX D	PAGE 22
MILITARY SERVICE /WAR SERVICE MEDALS	
APPENDIX E	PAGE 23
SAR VETERAN RECOGNITION PROGRAM	
APPENDIX F	PAGE 24
CHAPTER CHARTER	
APPENDIX G	PAGE 25
NEW MEMBER INFORMATION AND INTEREST SURVEY	



Chapter President's Letter

Dear Compatriot:

Congratulations on your membership in the National Society of the Sons of the American Revolution; the Texas Society, Sons of the American Revolution, and the San Antonio Chapter 4, Sons of the American Revolution. Thank you for honoring your patriot Ancestor in becoming a member of our San Antonio Chapter.

Enclosed is your Certificate of Membership certifying you as a member of the Texas Society, your membership card, and your lapel SAR Rosette. Also enclosed is a New Members Kit providing you with a brochure including information on the society's objectives, History, membership requirements and activities. Also, included in your kit is a copy of the San Antonio Chapter Member Handbook. I hope you will find the kit helpful and that you can become involved in your chapter's activities by attending monthly meetings and participating on committees that are of interest to you. You can honor your ancestor and assist in informing the residents of our area of our patriotic cause by being an active member in the chapter.

Some committees and activities that you may want to consider are the JROTC/ROTC Awards, New Member Recruiting, Flag Awards, Veterans Support, Chapter Meeting Programs, Student Essay, Poster, and Speaker Contests along with School History Fairs and numerous special committees. Your participation and involvement in the Chapter can be very rewarding and enjoyable. Furthermore, your help is encouraged and is necessary to continue the excellent work of this chapter to accomplish its goals and objectives. There is a place and position for everyone.

The General Membership meetings are normally held at 11:30 AM on the third Wednesday of each month (except July and August) at the Petroleum Club. Reservations are made no later than Noon on the Monday preceding the meeting.

The chapter produces a newsletter several times a year announcing the dates of meetings and upcoming events. Your name has been added to the chapter data base. To receive the newsletter we need your email address then soon you will be receiving newsletter.

Welcome to the San Antonio Chapter and I personally look forward to seeing you at the chapter meetings as you become an active participating member of the best SAR Chapter in Texas. Please call me to discuss your interest in serving on a committee and participating in chapter activities.

Sincerely,

Kevin Kanter
President

Brief Histories of SAR, TXSSAR & SASAR

National Society of the Sons of the American Revolution

In 1876, inspired by the celebrations of the centennial of the signing of the Declaration of Independence, a group of descendants of patriots involved in the revolution formed an organization called the Sons of Revolutionary Sires. From this organization grew the National Society of the Sons of the American Revolution (SAR) which was organized on April 30, 1889. The National Society was chartered by an Act of the United States Congress on June 9, 1906 and signed by President Theodore Roosevelt who was a member of SAR.

Membership has included seventeen Presidents of the United States, twenty-five recipients of the Medal of Honor, Winston Churchill (whose mother was American), and the King of Spain, Juan Carlos.

Texas Society Sons of the American Revolution

On December 8, 1896, Maj. Ira Holbart Evans gathered a small group of men in Galveston, Texas to organize the Texas Society SAR. Maj. Evans was named President and was the initial member of the Texas Society. See the TXSSAR web site for additional details about Maj. Evans and the beginnings of the Texas Society.

San Antonio Chapter, Texas Society Sons of the American Revolution

The San Antonio Chapter, Texas Society Sons of the American Revolution was chartered on April 19, 1930. The application for the chapter was largely organized through the effort of Edwin Leight Porch, Sr. in cooperation with Albert C. McDavid. The application listed 15 members. The application was approved and the charter issued on April 19th. At that time only Dallas, Galveston and Texarkana had chapters. Thus, San Antonio became Chapter #4.

San Antonio Chapter Information

Mission

The Chapter mission, through its organization and activities, is to fully support the **Patriotic, Historical and Educational** purpose of the National Society and State Society.

Chapter Officers 2022 (For updates Go to Chapter Webpage at <http://sarsat.org>)

<i>Office (title)</i>	<i>Officer Name</i>	<i>Mailing Address</i>	<i>City</i>	<i>9 digit Zip</i>	<i>NSSAR #</i>
PRESIDENT	Kevin Kanter kevinkanter@icloud.com	508 Wilderness Way	New Braunfels	78132-3636	196917
1 ST VICE PRESIDENT	Ellert R. Weitzel II richard.weitzel@gmail.com	16602 Willow Run	San Antonio	78247	207606
2 ND VICE PRESIDENT	Dustin Whittenburg dustin@whittenburgtax.com	845 Proton Road	San Antonio	78258	191310
RECORDING SECRETARY	Michael D. Bowles mikdbow@swbell.net	4043 River Falls	San Antonio	78259-3651	201814
CORRESPONDING SECRETARY	Frank G. Rohrbough frankr@gvtc.com	124 Spring Valley Cove	Boerne	78006	146594
CHANCELLOR	Edward C. Snyder III esnyder@casnlaw.com	311 Cherry Oak	San Antonio	78230	166409
SERGEANT AT ARMS	Frank G. Rohrbough frankr@gvtc.com	124 Spring Valley Cove	Boerne	78006	146594
TREASURER	Larry Lockett Lockett67@hotmail.com	22915 Entiempo	San Antonio	78261	193956
REGISTRAR	Peter Baron ptbaron@hotmail.com	P.O. Box 1904	Castroville	78009	169832
CHAPLAIN	Jim Massengill jpsc_5304@earthlink.net	21523 Pearl Spring	San Antonio	78258	137841
GENEALOGIST	James C. Taylor jamesctaylor22@gmail.com	102 Cherokee Lane	San Antonio	78232-2902	154679
HISTORIAN	Larry L. Loop lloop1@gvtc.com	1311 Slumber Pass	San Antonio	78269	164757

Committee Chairmen 2021

Executive	Kevin Kanter	kevinkanter@icloud.com	210-213-2455
Nominating	Dustin Whittenberg	dustin@WhittenburgTax.com	210-826-1900
Awards	Stephen Rohrbough	srohrbough@sbcglobal.net	210-262-7206
Publicity			
Color Guard	Frank Rohrbough	frankr@gvtc.com	830-537-5452
Membership	Bob Watson	beaglebud@satx.rr.com	210-650-4741
Web Site	Kevin Kanter	kevinkanter@icloud.com	210-213-2455
Newsletter	Frank Rohrbough	frankr@gvtc.com	703-868-8006
ROTC			
Veterans	Frank Rohrbough	frankr@gvtc.com	703-868-8006
Scholarship	Ed Snyder	esnyder@casnlaw.com	210-630-4200
DAR/CAR	Larry Loop	lloop1@gvtc.com	210-315-8786
Boy Scout	Frank Kebelman	kebelman@gmail.com	210-760-9275
Flag	John Booth	jvbooth@me.com	210-360-9697
Education	Larry Loop	lloop1@gvtc.com	830-438-0412
Patriot Medal	Stephen Rohrbough	srohrbough@sbcglobal.net	210-262-7206
Public Safety	Peter Baron	ptbaron@hotmail.com	210-913-3458

Measuring Success of the Chapter

There are a number of indicators that help us determine if our chapter programs are succeeding; attendance at our monthly meetings, recruitment and retention of members and their program participation are primary. But beyond these is recognition we receive in friendly but spirited competition with other SAR Chapters within the Texas Society and across the nation. This recognition comes in the form of awards at both the state and national level.

Being the best is the culmination of a whole lot of work by our members. We want our members to be a part of that effort. Following are some of the areas in which we compete and in which your participation is needed:

USS Stark Memorial Award - Veteran's Service Programs.

ROTC/JROTC Program

Youth Programs

Patriotic and Historical Events

Earning Awards

Donations

Color Guard

And many more other opportunities.

Chapter Meetings

Chapter meetings are usually held on the following schedule described below. Please check the chapter web site for current information.

Business

A Business Meeting of the Executive Committee is held at 11:30AM each month on the Thursday before the General Meeting. In July and August, when there is no General Meeting, the Business Meeting is held on the second Thursday of the month. The present location is the LaFonda Restaurant, located at 8633 Crownhill Blvd, San Antonio. All members are welcome to attend and learn more about chapter activities.

General

The General Chapter Meeting is held at 11:30AM the third Wednesday of each month, except July, and August. The location is The San Antonio Petroleum Club, 8620 New Braunfels Avenue, San Antonio. Reservations are required by the Friday before the meeting. A standing reservation list is maintained which is convenient for members regularly attending. Reservations or cancellations may be made by email at txsarch4reservations@gmail.com or by telephone to the chapter treasurer, Larry Luckett (Treasurer) at (210) 481-5338 no later than Noon the Monday preceding the meeting.

Web Sites (See the Links in Appendix A on page 13).

Chapter

The chapter web site contains important information. You should browse through it and become familiar with its contents. You will find such topics as meeting information, past newsletters, calendar of events, membership information, the chapter By-Laws and much more.

Texas Society

The Texas Society maintains two web sites. One is the TXSSAR Private Web Site for members only. At this site you will find information about the organization, a roster of TXSSAR members and other items. There is also a second listing of members by TXSSAR chapter, dues, general information, and reports. The second web site contains information that is available to the general public. This provides information about the state society, chapters, contests and awards, as well as patriotic related information. Links to both sites may be found in Appendix A. Again, it is suggested that you become familiar with what can be found here.

National Society

The National Society web site is available to the general public. This site tells about the National Society, membership requirements, youth and education contests. It also contains a "members only" private site that is available only by registering on-line. You are encouraged to

sign up to gain access to much information and the ability to fill out applications, update your contact information and more.

Awards

Numerous awards are available to recognize members for varying levels of service to the SAR and/or to the community. These are detailed in the TXSSAR Private Web Site (SAR Handbook Vol. III) mentioned above as well as the SAR web Site. See Appendix A. Your input to the Executive Committee recommending a compatriot for a suitable award is always welcome.

Participation

You are strongly urged to participate actively in the numerous programs and activities of the chapter. Through such participation you will gain the satisfaction of making an important contribution to the community, while enjoying a strong fraternal bonding with your fellow compatriots.

Operational Committees

Executive Committee

The committee consists of the current chapter president, past chapter presidents, current chapter officers and committee chairmen. The committee conducts the administrative, logistical, and promotional activities of the chapter.

Nominating Committee

The committee is appointed by the chapter president and is responsible for developing and presenting to the Executive Committee for approval of a slate of candidates for election as chapter officers.

Awards Committee

The chairman is responsible for all aspects of chapter awards including eligibility, awards inventory, preparation of awards, reporting, and maintains a list of awards presented.

Publicity Committee

The chairman of the committee is responsible for increasing public awareness of the chapter and NSSAR through local newspaper, radio, television, and electronic outlets.

Color Guard Committee

The color guard is established to promote the chapter and will participate in, to the extent practical, patriotic, historical and educational events appropriate to the Sons of the American Revolution.

Membership Committee

The chairman of the committee establishes and maintains a proactive recruitment program designed to attract new members and works with the president to ensure prompt assignment of new and transferred members to chapter committees.

Web Site Committee

The chairman of the committee is responsible to establish and maintain a chapter web site to promote and publicize the purpose, objectives, and activities of the San Antonio Chapter.

Newsletter Committee

The chairman of the committee is responsible for preparing and distributing the chapter newsletter.

Audit Committee

The committee is appointed by the Executive Committee and is responsible for reviewing the chapter's internal controls, compliance with investment policy and related matters.

Recognition Committees

ROTC Committee

The ROTC/JROTC program supports the Patriotic, Historical and Educational objectives of the NSSAR. It fosters the principal of the “citizen-soldier” exemplified by the Minutemen of the American Revolution. The chairman is responsible for implementing, managing and reporting all aspects of the ROTC/JROTC program in the San Antonio area as outlined by the NSSAR.

Veterans Committee

The committee supports the Patriotic objective of the NSSAR by honoring and providing support for Veterans. The chairman is responsible for coordinating all chapter activities for Veteran’s and maintaining appropriate records of such activities.

E. C. Snyder SAR Scholarship Committee

The committee facilitates the Educational purpose of the NSSAR through the granting of a scholarship to a JROTC cadet with financial need. The chairman is responsible for managing the chapter scholarship program including establishment of selection criteria, guidelines, procedures, securing and accounting for funding, and recipient selection.

DAR/CAR Liaison Committee

The chairman is responsible for all aspects of coordination with the DAR and CAR including recruiting, participation in patriotic and historical events, and appropriate funding.

Boy Scout Committee

The chairman is responsible for administering the Eagle Scout and other Boy Scout awards as specified by TXSSAR and NSSAR. Through the committee the chapter recognizes the Patriotic, Historical and Educational activities of the Boy Scouts.

Flag Committee

The chairman is responsible for administering the SAR flag program which promotes the correct display of the American Flag and recognizing individuals or organizations that do so patriotically.

Education Committee

The chairman is responsible for administering the following contests following the rules promulgated by TXSSAR and NSSAR:

- 1) **Essay:** recognizes a student who prepares an original essay dealing with an aspect of the American Revolution.
- 2) **Oration:** recognizes a high school student for historical research and oral presentation related to the American Revolution period 1750-1800.
- 3) **Poster:** stimulates historical interest in the Revolutionary War by focusing on a specific event of the war.
- 4) **American History Teacher:** recognizes outstanding Social Studies teachers who actively address the history of the American Revolution era.

Patriots Medal Committee

The medal is awarded for long, faithful and outstanding service at the state or chapter level. The committee chairman is responsible for identifying chapter members deserving of consideration for the award of the medal and for preparing the nomination. Committee members are previous recipients of the Patriot Medal.

Public Safety Committee

The chairman is responsible for recommending recipients for the following awards to the executive committee and preparing required reports:

- Law Enforcement
- Fire Safety
- Emergency Medical Service
- Heroism
- SAR Life Saving Medal

Appendix A

Links of Interest

San Antonio Chapter	https://www.txssar.org/SanAntonio/index.htm
National Society	http://www.sar.org
Texas Society	http://txssar.org
Texas Society, Members – Private Address	https://www.txssar.org/!!TXS!!SAR!!/
Texas Society – DADA	https://www.txssar.org/!!TXS!!SAR!!/mailer.htm
National Society Veterans Recognition:	
https://sar.org/committees-2/veterans-recognition-committee	
Veterans Recognition Committee	http://www.vetcorps.info/

Please be aware that link addresses change from time to time.

The above links were active on March 22, 2022.

Appendix B

SEVENTH AMENDED BYLAWS

SAN ANTONIO CHAPTER • NUMBER 4

TEXAS SOCIETY OF THE SONS OF THE AMERICAN REVOLUTION

ARTICLE I - PURPOSE

The purpose and objectives of these Bylaws are in accordance with the Handbook of the National Society of the Sons of the American Revolution and the Constitution and Bylaws of The Texas Society, Sons of the American Revolution, including any and all amendments thereto.

ARTICLE II – MEMBERSHIP

There are four (4) classes of membership: Member, Dual Member, Junior and Emeritus.

- Section 1. A Member is one in good standing and current with the payment of his membership dues.
- Section 2. A Dual Member is a member who has primary membership in another chapter and who has, by current payment of dues to the San Antonio chapter and to TXSSAR, attained secondary membership in this chapter.
- Section 3. A Junior Member is one under the age of eighteen (18) in good standing and current with the payment of his membership dues.
- Section 4. An Emeritus member is one who has met the standards for such membership of either NSSAR or TXSSAR and by doing so is not obligated to pay chapter dues.

ARTICLE III – MEETINGS

- Section 1. Chapter general membership meetings and chapter election proceedings shall be conducted in accordance with Robert's Rules of Order as revised.
- Section 2. At the time of induction a new member shall be presented his NSSAR rosette. The induction ceremony shall be at a regular chapter meeting or other chapter activity conducted by the chapter president or by his designated representative.
- Section 3. Members are entitled to vote on the following matter: (1) to elect chapter officers from a slate of candidates presented to the members by the chapter president at the general membership meeting held each November; (2) to approve the annual chapter budget and (3) to vote to amend these Bylaws. A quorum of the members for voting purposes shall consist of 10% of the active chapter membership or 21 active chapter members, whichever is lesser. An active member of the chapter is one who is in good standing having paid all dues for the year. A simple majority vote is required for approval of any membership actions items. Members may also attend meeting of the chapter executive committee.
- Section 4: For the annual election of chapter officers, the chapter president will present the slate of candidates to the general members in November at the chapter meeting, by the chapter newsletter, chapter web site and by email as required by the circumstances. The slate of officer candidates will then be presented to the members at the regular chapter meeting in December for floor nominations and voting. A simple majority of the members present will determine the election of the chapter officers.

- Section 5: During chapter membership meetings, motions made by members from the floor shall be reported to the chapter membership. No new business of matters may be raised by the members via electronic means.
- Section 6: The fiscal year is the same as the calendar year.

ARTICLE IV – INSIGNIA

- Section 1. The newly elected chapter president shall be presented the NSSAR neck ribbon by the outgoing president who in turn will be presented the past president’s pin.
- Section 2. Chapter members who are entitled to wear any of the TXSSAR and NSSAR medals are encouraged to wear them to chapter activities in accordance with applicable NSSAR or TXSSAR directives.

ARTICLE V – ELECTED AND APPOINTED CHAPTER OFFICERS

- Section 1. Term of office for chapter officers shall be one (1) year.
- Section 2: No officer of the chapter may expend or commit chapter funds that are not earmarked in the annual chapter budget without the express written authorization of the executive committee, and no officer of the chapter may expend chapter funds that are not earmarked in the annual chapter budget via electronic means such as by wire transfer of ACH transfers.

Section 3. Elected Officers

- a. **PRESIDENT:** The president shall maintain general supervision over the business affairs of the chapter, and unless absent or directs otherwise will chair chapter and executive committee meetings. He is an ex officio member of all committees with the exception of the Audit Committee and is an authorized signer for chapter checks.
- b. **FIRST VICE PRESIDENT:**
 - (1) The first vice president shall assume the duties of the president in his absence or disability and will carry out those duties and any other responsibilities assigned to him by the president. This office may be combined with that of the vice president.
 - (2) He is responsible for compiling of the chapter data for the submission of the chapter annual report to TXSSAR. All chapter officers, committee chairman, and chapter members are responsible to submit all data of their activities to be included in the report.
- c. **Second VICE PRESIDENT:** The second vice president shall be responsible for programming and arranging for proper meeting facilities and the menu selection, whenever food is to be served to chapter members and guests. The second vice president shall select and arrange for speakers to speak at the chapter monthly membership meetings and shall inform the president of such speakers 30 days prior to the next scheduled monthly membership meeting. He shall perform the duties and responsibilities assigned to him by the president and assist the first vice president in the performance of his duties.
- d. **RECORDING SECRETARY** is responsible for
 - (1) Maintaining the official records of the chapter and preparing minutes of

the monthly meetings of the executive committee. With respect to said minutes, any officer of committee reports that are meant to be included in the minutes of the executive committee monthly meeting must be provided to the Recording Secretary prior to said monthly meeting.

(2) Notifying the corresponding secretary of the election of chapter officers.

(3) Notifying the chaplain and registrar of death or illness of chapter members or spouses.

(4) The duties of the recording and corresponding secretaries may be combined

e. CORRESPONDING SECRETARY is responsible for:

(1) Providing written notice to chapter members of meetings, using the chapter newsletter or other means when appropriate or as may be otherwise required for such meetings or for special notice meetings.

(2) Initiating and handling official chapter correspondence.

f. TREASURER is responsible for:

(1) Filing, on behalf of the chapter, required State and Federal tax reports and returns.

(2) Receiving, collecting, depositing and disbursing chapter funds.

(3) Tracking reservations for chapter events and informing the venue of the number of guaranteed reservations.

(4) Receiving meal funds at meetings and paying from the chapter's treasury the cost of meals at meetings and other chapter functions.

(5) Preparing and presenting to the chapter an annual financial report. A current financial statement shall be presented monthly to the executive committee.

(6) Under the chapter president's direction and with input from each officer and committee chairman prepare an annual chapter budget for submission to the executive committee for its consideration at its October meeting. The budget as ratified by the executive committee shall be presented to the chapter at its November meeting and shall be voted on by the chapter members at the December chapter meeting.

(7) Acting as an authorized signer for chapter checks.

(8) Setting up and maintaining all bank accounts necessary to complete the chapter's financial transactions.

g. REGISTRAR is responsible for:

Preparing a membership roster. Report changes of address, deaths, and registration to the TXSSAR secretary in a timely manner.

h. GENEALOGIST is responsible for:

(1) Assisting prospective members in establishing eligibility for membership.

(2) Reviewing applications prior submission to TXSSAR.

(3) Maintaining a record of applications and the status of the applications.

(4) This office may be combined with the registrar.

i. HISTORIAN is responsible for:

(1) The collection and preservation of historical and genealogical material relating to the chapter and its members.

(2) Maintaining liaison with the TXSSAR historian and the TXSSAR archivist.

j. CHAPLAIN is responsible for:

(1) The spiritual life of the chapter and gives the opening invocations and benedictions at chapter meetings.

(2) Maintaining contact with chapter members who are ill or otherwise incapacitated.

(3) Reporting the death of chapter members to the TXSSAR chaplain.

k. SERGEANT OF ARMS is responsible for:

(1) The custody and display of chapter property, i.e. colors, stands, plaques, etc.

(2) Maintaining order at chapter meetings or as requested by the president or meeting chairman.

Section 3. Appointed Position: The chapter president shall appoint a Chancellor who is responsible for monitoring the chapter bylaws and recommending changes as may be required from time to time to the executive committee and he serves as the chapter Parliamentarian.

Section 4. Honorary Position: The executive committee may select a member as an honorary president based upon special and outstanding service to the chapter. Upon approval by the executive committee he will be awarded the NSSAR neck ribbon at the next general membership meeting.

ARTICLE VI - COMMITTEES

Section 1. The chapter president shall appoint a chairman and such additional members, as in his judgment may be required, to the standing committees and to such ad hoc committees as are authorized by the executive committee.

Section 2. OPERATIONAL COMMITTEES

a. EXECUTIVE COMMITTEE conducts the administrative, logistical, and promotional activities of the chapter with a quorum of five (5) who are eligible for membership. Membership shall consist of the current chapter president, past chapter presidents, current chapter officers and committee chairmen. The executive committee shall meet monthly and shall address, where necessary or appropriate, vote on specific matters presented in the agendas for such meetings. Typically, unless unusual circumstances dictate otherwise, any issues that a member of the executive committee feels needs to be addressed at the monthly executive committee meeting must be communicated for inclusion in the agenda prior to the meeting. Consistent with the October 26, 2020 Resolution adopted by the Texas State Society regarding electronic and remote meetings, the executive committee may in its discretion hold its monthly meeting via virtual electronic means (Zoom,

Google meetings, etc.) The installation of the new officers will occur in the following January at the chapter meeting.

- b. NOMINATING COMMITTEE appointed by the chapter president not later than October preceding the next election of chapter officers. The duty of this committee is to develop and present to the executive committee, for its approval, in November, a slate of candidates for election by the members at the December chapter meeting. The installation of the new officers will occur in the following January at the chapter meeting.
- c. AWARDS COMMITTEE is responsible for:
 - (1) Ensuring recipients are eligible and deserving of awards before approval by the executive committee.
 - (2) Maintaining an inventory of medals, certificates, badges, emblems, ribbons, rosettes, pins, stars, brochures, pamphlets and appropriate gifts for presentation to members, speakers, honored guests and prospective members.
 - (3) Preparing certificates for presentation at chapter meetings or other events.
 - (4) Preparing input to the annual chapter budget for awards.
 - (5) Preparing input to the annual chapter report for awards presented during the year.
 - (6) Establishing a list of all prior awards made to chapter members to avoid duplication and for maintaining the list as awards are made.
 - (7) Ensuring any new contest or award promulgated by TXSSAR or NSSAR is assigned to an appropriate committee for administration.
- d. PUBLICITY COMMITTEE is responsible for:
 - (1) Increasing public awareness and understanding of the chapter and the NSSAR by personal contact with local newspaper, radio, television and electronic outlets and by preparing and distributing press releases as appropriate.
 - (2) Checking the accuracy of all information before release to the media or the general public.
- e. COLOR GUARD COMMITTEE:
 - (1) The chapter color guard is established to promote the chapter. The color guard will participate in, to the extent practical, patriot and historic events appropriate to the Sons of the American Revolution to include naturalization ceremonies, parades, school history fairs and national holidays.
 - (2) The chapter color guard commander is responsible for the scheduling of chapter color guard events and participating with other chapter color guards to coordinate joint participation when appropriate.
- f. MEMBERSHIP COMMITTEE is responsible for: The Chairman shall establish and maintain a proactive recruitment program designed to attract new members. The chairman shall also encourage members' participation in monthly meetings and chapter activities.

- g. WEB SITE COMMITTEE is responsible for: Establishing and maintaining chapter web site to promote and publicize the purpose, objectives and the activities of the San Antonio chapter. The chairman will maintain liaison with other chapter chairmen to obtain current information.
- h. NEWSLETTER COMMITTEE is responsible for: Preparing and distributing the chapter newsletter, which shall be published at least quarterly.
- h. AUDIT COMMITTEE is appointed by the executive committee. It is responsible for reviewing the chapter's internal controls, compliance with investment policy and related matters, The audit committee is composed of at least three (3) chapter members. The committee meets biennially, or when a new treasurer has been elected, whichever is the first to occur, to review the accounts of the chapter and to report its findings to the executive committee.

Section 3. RECOGNITION COMMITTEES

- a. ROTC COMMITTEE:
 - (1) The chapter president will appoint a JROTC committee chairman to coordinate the medal award program with the participating JROTC units at the San Antonio/Bexar County area high schools.
 - (2) The two types of ROTC Medals are: the Silver Medal awarded to university JROTC students, and the Bronze Medal awarded to students of a JROTC unit. The commanding officer of the respective unit will select the recipient based on the cadet's merit, leadership and excellence of performance.
 - (3) The Enhanced JROTC Program selects the outstanding JROTC cadet from those nominated by the participating units. The ROTC committee will use the criteria established by the NSSAR to make its selection.
- b. VETERANS COMMITTEE is responsible for:
 - (1) Coordinating all chapter services to veterans.
 - (2) Maintaining a record of chapter participation in Veteran's activities for inclusion in the appropriate reports.
- c. E.C. SNYDER SAR SCHOLARSHIP COMMITTEE is responsible for: Establishing selection criteria, guidelines and procedures to award an annual funded college scholarship to an outstanding JROTC cadet who may be financially disadvantaged; the maintenance of the scholarship funds in an account separate from chapter funds, securing additional funding and for accounting expenditures, collections and disbursements of all scholarship monies. This committee shall select the scholarship winner.
- d. DAR/CAR LIAISON COMMITTEE is responsible for:

Liaison with the Daughters of the American Revolution ("DAR") and Children of the American Revolution ("CAR") for recruiting, coordination of participation in patriotic and historical events, essay contests, and joint meetings. Makes recommendation for funding, requests and for recognition to include, when appropriate, awarding of SAR Certificates and/or medals to DAR and CAR members, keeping records of annual chapter participation with the DAR and CAR, submitting annual financial requirements to the

treasurer for inclusion in the chapter budget and conducts the CAR essay contest.

- e. BOY SCOUT COMMITTEE is responsible for:
- (1) Administering the Eagle Scout award and other Boy Scout awards and certificates as specified by TXSSAR and NSSAR. All eligible Eagle Scouts are eligible for this award. The winner of the chapter award shall be referred to TXSSAR to compete at the state level.
- f. FLAG COMMITTEE: The chairman, appointed by the chapter president shall be responsible for identifying potential recipients of the SAR flag award certificate. The executive committee will approve the award and the committee chairman will arrange for the award ceremony.
- g. EDUCATION COMMITTEE:
- (1) The chairman, appointed by the chapter president, shall be responsible for the administration following TXSSAR and NSSAR rules of the following:
- Essay Contest
 - Oration Contest
 - Poster Contest
 - American History Teacher Contest
 - Brochure Contest
- (2) The winner of the chapter award, in each respective contest, shall be referred to TXSSAR to compete at the state level.
- (3) The chairman will act as the chapter liaison with San Antonio/Bexar County area high schools that hold history fairs and/or other events that relate to U.S. history and the American Revolution.
- h. PATRIOTS MEDAL COMMITTEE will be:
- (1) Comprised of chapter members who have been awarded the Patriot Medal with the senior recipient serving as chairman. A quorum consists of at least three (3). The committee is responsible for identifying chapter members deserving of consideration for the award of the medal and for preparing the nomination.
- (2) Each nominee of the committee must be approved by the executive committee before the nomination is sent to the TXSSAR.
- i. PUBLIC SAFETY COMMITTEE:
- (1) The chairman of this committee appointed by the chapter president has the overall responsibility for recommending the following awards to the executive committee for approval:
- Law Enforcement
 - Fire Safety
 - Emergency Medical Service
 - Heroism

- SAR Life Saving Medal

(2) The requirements for each award are established by TXSSAR and NSSAR.

(3) The chairman shall submit reports as required by TXSSAR and NSSASR.

ARTICLES VII – RESIGNATION OR DISABILITY

Resignation or Disability: The executive committee shall replace a chapter officer who resigns or becomes unable to perform his duties with a member who shall complete the term of the office.

ARTICLE VIII – DISPOSAL UPON DISSOLUTION

Upon dissolution of the chapter, none of its property shall be distributed to any members. All of its property shall be transferred to TXSSAR.

ARTICLE IX – AMENDMENTS

Section 1: Initiation. Proposals to amend these bylaws may be initiated by the executive committee, by recommendation of a standing committee, or by a chapter member in good standing when accompanied by a petition signed by no less than ten (10) percent of the current chapter membership.

Section 2: Approval. Amendments to these bylaws shall be ratified by a voting process of the general chapter membership administered by the executive committee. The proposed amendment to the bylaws shall be provided to all chapter members no later than thirty (30) days prior to the date of the vote at a chapter membership meeting. Assuming a quorum is present at said chapter membership meeting, the proposed amendment(s) shall be approved with a two-thirds majority of the votes cast favorably.

ARTICLE X – EFFECTIVE DATE

The bylaws and any change, alteration, amendment, substitution or repeal shall enter into full force and effective upon the date of approval and adoption at a chapter meeting. These Bylaws (the 7th Amended By Laws) were approved by at least a two-thirds majority vote of members in attendance at the regular chapter meeting held on March 16, 2022.

CHAPTER PRESIDENT

SECRETARY

Appendix C

Liberty Medal



THE SONS OF THE AMERICAN REVOLUTION LIBERTY MEDAL

RECRUIT TEN MEMBERS AND YOU WILL BE RECOGNIZED BY THE NATIONAL SOCIETY, SONS OF THE AMERICAN REVOLUTION, WITH THE AWARD OF THE BEAUTIFUL LIBERTY MEDAL.



FAMILY MEMBERS MIGHT BE A GOOD PLACE TO START; BROTHERS, COUSINS, SONS, GRANDSONS. THEN TALK TO YOUR FRIENDS. YOU MAY FIND THAT MANY OF THEM WOULD BE INTERESTED IN JOINING A PATRIOTIC ORGANIZATION THAT WORKS IN THE COMMUNITY TO RAISE AWARENESS, ESPECIALLY AMONG CHILDREN, OF AMERICAN VALUES AND OF THE SACRIFICES THAT MADE OUR GREAT COUNTRY POSSIBLE.

FOR FURTHER INFORMATION SEE ANY OF YOUR CHAPTER OFFICERS

The medal, along with a certificate, is presented by the National Society.

Presentation will take place at the Annual Congress; however, if a recipient is not present, it will be mailed to him. It is awarded to:

Any SAR member who after March 31, 1986, signed as first-line sponsor, the membership application of ten new members.

Appendix D

Military Service and War Service Medals

The **Military Service Medal** was authorized in 2006. It may be presented by a chapter or a society to SAR members (**or purchased by SAR members**) who have served in the Armed Forces of the United States, Coast Guard, or a country that was an ally of the United States, or in a United Nations Peace Keeping Force, who otherwise do not qualify for the SAR War Service Medal.



Proof of such service, in the form of a copy of the member's discharge papers or DD214 (or other U.S. Government proof in the case of a member, in active service), must be presented to his chapter or state society secretary before the medal can be purchased and/or worn.

The medal is available in miniature. A Military Service Medal Certificate is available. The Military Service Medal ranks the same in order of precedence as the War Service Medal. The ribbon is of the same color as the War Service Medal and is of the same size. This member may NOT wear both the Military Service Medal and the War Service Medal.

The **War Service Medal** was first authorized in 1899 for members who had served in the War with Spain. Subsequent specific War Service Medals were authorized for World War I and World War II service. Subsequently, a generic War Service Medal was authorized for those who have served in the armed forces of the United States (or a country that was an ally of the United States or in a United Nations Peace Keeping Force) and fought against a common enemy of the United States in a war or action that has been recognized by a branch of the Armed Forces of the United States and for which a campaign medal and ribbon are authorized. The medal is bronze and may be presented by a chapter or society to SAR members (**or purchased by SAR members**).



Proof of such service, in the form of a copy of the member's discharge (or other U.S. Government proof in the case of a member in active service), must be presented to his chapter or state society secretary before the medal can be purchased and/or worn.

Specific bronze bars are available indicating service in WWII, Korea, Vietnam or Southwest Asia and may be attached to the medal drape. Oak leaf clusters may be worn to designate service in any of the recognized wars or actions (previously described) to recognize participation in a war or action for which a specific bronze bar is not available. There is also a Purple Heart Pin available for recipients of the Purple Heart Commendation from the Department of Defense.

Appendix E

SAR Veterans Recognition Program

The Veterans Recognition Committee (VRC) has established a new webpage to effectively use computer-mediated communication to satisfy the thirst of Compatriots for current veteran recognition matters. Compatriots are required to use the current Multi-Corps Survey Form to report their military service. In addition to the Military Service Veterans Corps, there are five Wars identified for Veteran Corps. They are as follows:

- 1) WWII Corps Veterans Corps
- 2) Korean War Veterans Corps

The SAR Veterans Multi-Corps Survey Form

BEFORE starting this SAR Veterans Corps Survey Form, follow the "Save" instructions and understand by forwarding a completed form to the Veterans Recognition Committee you are giving publication consent.

Use the "Save to Your PC" button. Add the Veteran's Name to the front of the Saved file Name. For example, "George Compatriot SAR VetCorps Survey Form.PDF".

Now **CLOSE** this web page and **OPEN** the saved File on your PC to Continue.

[Click to Save to Your PC](#)

When you place your mouse over most of the "text" data entry fields below, a feature called a "tooltip" will display as a window/popup to give you additional instructions concerning what should be entered in that field.

Place an "x" in the box or boxes below and the appropriate dates of service for the SAR Veterans Corps you wish to join and for which you wish to receive a Certificate of Patriotism signed by the President General issued to you.

World War II Veterans Corps. WW II Service dates from: to

Korean Service Veterans Corps. Korean Service dates from: to

Vietnam War Veterans Corps. RVN War Service dates from: to

Southwest Asia Veterans Corps. SWA Campaigns dates from: to

Special Ops Veterans Corps. Special Ops Campaign dates from: to

If eligible for one of the Veterans Corps above, don't place an "x" in the Military Service Veterans Corps box below.

Military Service Veterans Corps. Military Service dates from: to

Name: NSSAR #

Address: Phone #

City: State: Zip+4:

State Society: Chapter:

Email Address:

Service Branch during your service: Rank held at end of your service:

Except for WW II Veterans, list all Medals, Awards, and/or Decorations as shown on your DD-214. Then tell us about your service.

Chapter President or his designee's Endorsement: I certify that the subject Compatriot is a member in good standing, that his discharge was other than dishonorable, and that his discharge papers indicate he is entitled wear all the medals, awards, and/or decorations listed in the box immediately above this endorsement.

Chapter President Signature: Date signed:

The typed signature above is my authorized signature.

Email Address: Chapter:

Once this form is completed and saved, "**Click to Print**" to create a paper copy for your records. Use "**Click to Email**" to facilitate the sending of your survey to the SAR Veterans Recognition Chairman. Or create an email with this form as an attachment. Then send it to VetCorps@sar.org.

- 3) Vietnam War Veterans Corps
- 4) Southwest Asia Veterans Corps
- 5) Special Ops Veterans Corps

Members must go to www.VetCorps.Info to view the information needed. Upon approval, members will receive a Certificate of Patriotism from the President-General thus recognizing them for their service to the United States of America.

Appendix F

Chapter Charter

Charter of

SAN ANTONIO CHAPTER
Chapter # 4

of the TEXAS State Society of the National Society of the Sons of the American Revolution.

Libertas et Patria.

To (Insert name of
Charter members.)

Alexander B. Spencer
S. W. Scott
Albert C. Mc David
F. L. Hillier
Jack Beretta
Herbert Spencer

Members of the TEXAS Society of the Sons of the American Revolution, Greeting:

Whereas, in pursuance of and according to Article II, Section 6, of the By-laws of the National Society of the SONS OF THE AMERICAN REVOLUTION, and also in accordance with Article of the Constitution of the TEXAS Society of the SONS OF THE AMERICAN REVOLUTION, you have made application to the Board of Managers of said State Society for authority to form a Chapter, to be called and known as SAN ANTONIO CHAPTER - # 4 to be located at San Antonio, in the County of Bexar and of which you are to be members; and

Whereas, The Board of Managers of this Society, by resolutions passed at a meeting of said Board, on the 19th. day of April 1930, granted said application;

Now, therefore, know ye that, reposing especial trust and confidence in your patriotism, the TEXAS Society of the SONS OF THE AMERICAN REVOLUTION does by these presents authorize you to form a Chapter of this Society within the territory of the County of Bexar, to be known as SAN ANTONIO Chapter, of the TEXAS Society of the SONS OF THE AMERICAN REVOLUTION, and we do further authorize and empower you to associate with yourself such other members of this or of any other State Society as may now, or hereafter, reside within the said territory; and, as a Chapter, to adopt such Constitution, By-Laws and Regulations as do not conflict with the Constitution and By-Laws of the National Society or of this Society. All members of this or of any State Society residing within the territory aforesaid shall be eligible to membership in this Chapter; but any member who shall be suspended, expelled, or in any way lose membership in the State Society, shall thereupon cease to be a member of this Chapter, and no person shall be admitted who is not a member of a State Society of the SONS OF THE AMERICAN REVOLUTION.

It is your sacred duty to revive and keep alive, especially within your territory, the spirit of pure and unselfish patriotism which inspired the Fathers of the Republic, and diligently to promote the lofty aims and objects of the Society of the SONS OF THE AMERICAN REVOLUTION, to the end that our country may be preserved free, independent, and united; that enlightened constitutional government may be maintained, and that peace and happiness, truth and justice, liberty and fraternity may be established among us for all generations.

Given under the seal of this Society, this 20th day of April in the year of Our Lord One Thousand Nine Hundred and Thirty, and of the Independence of the United States of America the One Hundred and Fifty Fourth

Edwin L. Forcell
President.
James O. Jones
Secretary.

Appendix G

New Member Information and Interests Survey

Please complete the following survey and give to the Chairman of the Membership Committee as soon as possible. Thank you.

Name: _____

Address: _____

Home phone: _____ Work: _____ Mobile: _____

Email: _____

Employment: _____

Position: _____

Military Service? _____ Branch _____

Rank _____

Service in Korean Conflict _____ Vietnam War _____

Service in Southeast Asia _____ (List country/countries) _____

Service in Middle East _____ (List country/countries) _____

Talents/Specialties: _____

Hobbies/Interests: _____

Preferred Committee Assignment: _____

Wife's Name: _____

Is She a Member of DAR?: _____ Chapter? _____

Or mail to: Compatriot Bob Watson. • Membership Chairman • 13102 Los Espanada • San Antonio, TX 78233